



# The Burrow

## Policies and Procedures

### 1. The Child



The Burrow is committed to Safeguarding and Promoting the Welfare of Children and Young People and expects all staff, students and volunteers to do the same. Safeguarding children is everyone's responsibility.

## 1.6 Supporting Children with SEND

### Policy statement

We provide an environment in which all children with Special Educational Needs and Disabilities (SEND) are supported to reach their full potential.

To this end we:

- Have regard for the **SEND Code of Practice (DfE 2015) (App 1.6)** and the **EYFS Statutory Framework (DfE 2024) (App OS3)**
- ensure our provision is inclusive to and supportive of all children with SEND
- support parents of children with SEND
- identify the specific needs of children with SEND at the earliest opportunity and meet those needs through a range of SEND strategies
- work in partnership with parents and other agencies in meeting individual children's needs
- monitor and review our policy, practice and provision and adjust as necessary.

### Procedures

At The Burrow we:

- designate a member of staff to be the Special Educational Needs and Disabilities Co-ordinator (SENDCo) and give their name to parents

Our SENDCo is: **Emily Berrill**

The SENDCo works closely with the manager and other colleagues and has responsibility for the day-to-day implementation of our Supporting Children with SEND Policy and for co-ordinating provision for children with SEND

- ensure that the provision for children with SEND is the shared responsibility of all members of the setting
- ensure that our inclusive admissions practice promotes equality of access and opportunity
- use a graduated approach for identifying, assessing and responding to children's SEND, including the **Surrey Continuum of Support (App 1.2e)** to identify the need for Early Help (Surrey Safeguarding Children Partnership Procedures Manual - [surreyscp.trixonline.co.uk](https://surreyscp.trixonline.co.uk))
- work closely with the parents of children with SEND to create and maintain a positive partnership
- ensure that parents are informed at all stages of the assessment, planning, provision and review of their children's education
- provide parents with information on sources of independent advice and support
- liaise with other professionals and agencies involved with children with SEND and their families, including in connection with transfer arrangements to other settings and schools

- provide a broad, balanced and differentiated curriculum for all children with SEND, sometimes in partnership with external agencies and professionals
- develop an action plan to support children with SEND, based on a continuous cycle of 'assess, plan, do and review', which is applied in increasing detail and frequency, and recorded, to ensure that children with SEND progress
- provide resources to ensure the successful implementation of our Supporting Children with SEND Policy
- ensure that all staff are aware of our SEND policy, and the procedures for identifying, assessing and making provision for children with SEND
- provide in-service training for parents and volunteers if appropriate and required
- raise awareness of any specialism the setting has to offer, e.g. Makaton trained staff
- ensure the effectiveness of our SEND provision by collecting information from a range of sources e.g. staff and management meetings, regular reviews with parents, The Burrow **Personal/SEND Action Plan/Reflection (App 1.6a)**, **SEND Register of Support (App 1.6b)**, and Surrey LA documents including One Page Profile (Burrow All About Me), Surrey Support Plan (SSP), Education and Health Care Plan (EHCP), funding applications, and external agency's views and reports.

**Signed:** *L.B. Mee*

**Name:** Lynn Mee

**On behalf of The Burrow Nursery**